

How We Work With You

JAMES ALAN CONSTRUCTION LTD.



1. GET IN TOUCH

- ✓ First thing's first, get in touch with us. We will be more than happy to have a **NO PRESSURE** sit-down meeting with you to discuss how we can help you build your Dream Home or Kitchen Extension.
- ✓ When working with us, we start with a call on the phone with Alan, our Director. He'll walk you through our process, work out if and how we can help, and find a time for you, our team, and your family to meet on site.

2. MEET ON SITE

- ✓ Before we go too far down the process, we want to work out that we are the best builder for YOU.
- ✓ This is why we meet on-site to establish the following:

- A clear scope of works
- Your must-haves and nice to haves from our client selections checklist
- Our next steps of obtaining working drawings with one of our preferred partners or from your architect
- A clear budget and timeline



3. PRELIMINARY SERVICES

- ✓ Once we have a clear idea of how we can help, we aim to get a well-established preliminary service. **Usually, these include...**

- Budget
- Timeline
- 3D render
- Proposal Drawings
- Timeline Checklist

How We Work With You

JAMES ALAN CONSTRUCTION LTD.



4. WORKING DRAWINGS

- ✔ We'll work with your Architect or our preferred partners to produce the Working drawings.
- ✔ At this stage, the drawings will be advanced enough to submit for Planning Permission & Building Standards Approval or both if required.

5. FIXED PRICINGS

- ✔ This is where the details are ironed out and we sign the contract and get a deposit to secure you a place in the calendar.
- ✔ Changes can be made to the plans from here... it's called a Variation. Getting a really accurate starting point means there are ***no nasty surprises*** and you can get in your New House or Extension sooner!



6. PROJECT BEGINS

- ✔ Before we begin, we will introduce you to our whole team and get you set up with our ***weekly communication process***. This is so you can be kept up-to-date on the project as it unfolds, and if the Project is remote to you, the process is in place so that you don't disrupt the working teams onsite with unexpected visits. Remember, ***we want you and your family to be safe and we want you to move into a high-quality build on time!***



7. MAJOR MILESTONES

- ✔ We love celebrations so, at major milestones, we'll get you onsite with the team and witnessing the moment. This may be anything from the luxury kitchen you have chosen going in, the roof going on, walls coming up or finishings being installed.

8. MOVE IN DAY

- ✔ Once the team completes our very specific quality control checklist, we can then say that we are complete! We are now able to welcome you into your newly completed project.
- ✔ We include a professional commercial clean so you can begin entertaining immediately after we hand over the keys and pop the bubbles with you.

